



**City of Redmond**  
**Request for Additional Information**

March 7, 2016

Sam Cameron  
Rolluda Architects  
105 South Main St 323  
Seattle, WA 98104

**SUBJECT:**     **Request for Additional Information: Anjumann E Burhani**  
                  **Plan Case File Number: LAND-2013-00171**  
                  **SEPA File Number: SEPA-2014-00248**

**DATES:**

Application/Completion: 02/13/2014  
SEPA: EXEMPT  
Vested: 02/13/2014  
Add/Info #1: 12/16/2015  
Add/ Info #2:  
Notice of Application: 03/12/2014  
Resubmitted: 08/19/2015

Dear Mr. Cameron:

The City of Redmond Technical Committee has reviewed your proposal at its 2/25/2016 meeting. After reviewing your application, the Technical Committee is requesting additional information as noted in Attachment A. This information is needed to adequately review and process your proposal and must be submitted in order to proceed with the review of your project.

Staff has contacted the Applicant through e-mail on 01/29/2016 and 02/12/2016 to arrange and offer meeting availability to answer any question the Applicant may have. Staff has not received a response to either e-mail.

Attachment A identifies those items necessary to adequately review your proposal. The items contained in the Attachment reflect the proposal that was submitted. Any redesign would require additional review by City staff and could result in additional or different comments than contained

herein.

Please note that you must schedule an appointment with your assigned project Planner for your resubmittal (Sarah Vanags, 425-556-2426). In addition to providing the items in Attachment A, a copy of this letter along with a written response as to how each item in Attachment A has been addressed shall be required at the time of your appointment. If other changes to the proposal are made, a written explanation of those changes must be provided as well. At your appointment, the materials shall be reviewed to ensure all items listed within this letter have been included. Your resubmittal will not be accepted unless all items, including a copy of this letter, the written response, and the resubmittal fee, if required, have been provided.

Please incorporate these comments and resubmit your application to the Development Services Center. Your proposal will be rescheduled for review by the Technical Committee once this information is received.

**Note:** Please upload resubmittal materials to the Development Services Center through the **E-Review Portal** (<http://land.redmond.gov/eReviewPortal>) prior to the resubmittal appointment. Do not submit reports, studies or other materials directly to development review staff. The Planning Department acts as the "Project Manager" for your application and is responsible for tracking and routing of submitted materials to the various departments involved with the review of your project. Should you need assistance in uploading resubmittal materials, please see the *E-Review Portal Informational Handout* on the City's Development Services Center website [www.redmond.gov/e-track](http://www.redmond.gov/e-track).

Please be aware that failure to submit the required information within ninety (90) calendar days of the date of this letter shall result in the automatic expiration and voidance of the application unless a request for extension is submitted and accepted.

If you have any questions, please contact Sarah Vanags at [svanags@redmond.gov](mailto:svanags@redmond.gov) or at 425-556-2426.

Sincerely,



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ROBERT G. ODLE, Director  
*Department of Planning and Community  
Development*



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LINDA E. DE BOLDT, Director  
*Department of Public Works*

Attachments and Enclosures:

Attachment A - Request for Additional Information

## **Attachment A**

This attachment identifies that information that must be provided to proceed with a review and consideration of your proposal. If you have questions regarding the information required, please contact the appropriate staff person for that City department (i.e. comments pertaining to Transportation Plan, contact the Transportation Engineer). The contact information for each department is as follows:

Planning: Sarah Vanags, Senior Planner at 425-556-2426 or at [svanags@redmond.gov](mailto:svanags@redmond.gov)

Stormwater, Clearing and Grading: Jeff Dendy, Senior Engineer at 425-556-2890.

Transportation: Min Lou, Senior Engineer at 425-556-2881.

In each section below, you will find subheadings for “Additional Information” and “Courtesy Notices”.

“Additional Information” is that information required for the City to approve or recommend approval of your development application. To be accepted, your re-submittal must include a response to each item identified under “Additional Information”. If you contest these revisions, please note in your response and provide reasons for not making the requested modification or providing the additional information. The Technical

Committee will review your responses and evaluate whether the modifications are required to recommend approval.

**All resubmittals of the required information outlined below must be submitted through the E-Portal or via usb/disc to the planning counter. Submittals are not to be submitted via e-mail to individual reviewers.**

### **I. Additional Information**

#### **A. Stormwater:**

Provide updated and current Storm Drainage Report. Please contact Jeff Dendy if you have specific questions as to what will satisfy an updated report for 2016.

#### **B. Planning:**

Provide full plan set that reflects the most current design plan for approval review, this includes but is not limited to: Stormwater plans and reports, site plan and coversheet, landscaping, floor plans, most current traffic study, data collected and any and all supplemental documents related to the project's review.

#### **C. Transportation and Traffic**

Provide update traffic studies that include an analysis that is current for 2016. Please contact Min Lou and Rob Crittenden if you have specific questions as to what will satisfy an updated report for 2016.